



AMERICAN  
NUMISMATIC  
ASSOCIATION

American Numismatic Association  
Edward C. Rochette Museum

### **Collections Portfolio Management Project**

The Collections Portfolio Management Project is an ongoing effort to utilize a group of numismatic experts to document and catalog parts of the ANA's 250,000-item collection, and assess the strengths and weaknesses of the organization's numismatic assets. Ultimately, the goal is to represent the major segments of the ANA collection online, where these artifacts can be viewed and researched by ANA members worldwide.

Participating volunteers help to manage a specific portion of the collection, ensuring that the numismatic donations left by five generations of ANA supporters is accurately cataloged for use by students, scholars, researchers and hobbyists for generations to come. Insights from volunteers also help guide the association as it works to improve the collection.

Volunteer experts help to identify and correct conservation issues, enhance the information contained in our museum database, and advance the ANA's goal to have the Money Museum accredited by the American Association of Museums.

#### ***Prospective Volunteer Information***

As a volunteer expert, you are able to handle, identify or discover countless treasures, and you'll join the ranks of those whose legacies will be forever associated with one of the world's finest numismatic collections. This project has been tailored meet a wide range of individual circumstances, timeframes, and numismatic interests.

Special circumstances notwithstanding, participants in this project should plan on volunteering at least one week of time to the ANA collection, to allow for database training. Volunteer time can be utilized in single one/two week blocks or in regular increments (weekly, monthly, etc.) Experts must be available to volunteer at the ANA Headquarters in Colorado Springs, unless work can be done without access to the collection, such as website construction and special circumstances.

To maximize time and cost efficiency, volunteer time can be scheduled around other ANA events, including the time before or after Summer Seminar. The Collections Portfolio Management Project is currently run only as a volunteer program, and participants are responsible for their travel, housing, and other expenses.

#### ***Overall Goals***

- Critically examine the ANA's collection, increasing the level and accuracy of object information while identifying strengths, weaknesses, and objects still needed in the collection
- Digitally catalog every object in the ANA's permanent collection, increasing object knowledge and accessibility for exhibit and research purposes
- Rehouse the majority of the collection in new flips, containers and storage units to bolster object conservation and organization efforts
- Represent the major segments of the ANA collection on our website, where these objects can be viewed and researched by ANA members worldwide

***Duties Needed From Volunteer Experts to Achieve Goals***

- Collection Analysis
- Documentation
- Digital Cataloging
- Website Construction

***Areas of Concentration***

- World Coins
- World Paper Money
- World Medals
- Ancients
- Oriental Currency (China, Southeast Asia, etc.)
- Traditional Money
- Stocks & Bonds
- Exonumia

(Collections areas not listed are also available for volunteers)

If you are a well-qualified numismatist and interested in donating your time and expertise to the Collections Portfolio Management Project, please call 719-482-9814, or email [volunteers@money.org](mailto:volunteers@money.org).