

AMERICAN
NUMISMATIC
ASSOCIATION

EDITORIAL ASSISTANT for nonprofit, educational hobby organization. Entry-level position assisting with association's monthly publication and assorted projects. Four-year degree in communications, English or related field from an accredited college or university is required. Good proofreading, writing and organizational skills, and a working knowledge of Adobe InDesign, Adobe Photoshop, and graphic design are essential. Familiarity with numismatics or other collectibles is a plus. Must have the ability to work independently, be adaptable, good-humored, play well with others, and manage competing priorities. Full time, non-exempt position. Good benefit package. \$34k-\$36k annually. Send cover letter and resumé to dmuehleisen@money.org.