

AMERICAN
NUMISMATIC
ASSOCIATION

AMERICAN NUMISMATIC ASSOCIATION
MEETING ROOM REQUEST FORM – CHICAGO/ROSEMONT 
COMPANY/MINT

August 11-15, 2015
DONALD E. STEPHENS CONVENTION CENTER
9301 W. Bryn Mawr, Rosemont, IL 60018

**PLEASE COMPLETE AND RETURN THIS FORM FOR YOUR MEETING BY JULY 8
FOR INCLUSION IN THE SHOW GUIDE SCHEDULE**

 **MEETING INFORMATION**

Organization: _____ Contact: _____
First Choice *Second Choice*
Day _____
Date _____
Time: _____

 **PREFERENCES**

Meeting room rental \$500 per day Publish in Official Program: *yes* ___ *no* ___
Duration: _____ Expected Attendance: _____
Purpose: _____ (General, board, meeting, etc.)
Seating Style: _____ (theatre or conference)

Do you require? (All food, beverage, and audio visual are at your organization's expense. If YES, you will be provided the catering and audio visual contact information)

Re-key (\$75.00 one-time fee): *yes* ___ *no* ___ A/V: *yes* ___ *no* ___ Food & Beverage: *yes* ___ *no* ___

Special Instructions: _____
Person making arrangements: _____
Email: _____

 **CONTACT INFORMATION**

Company Name: _____
Company ANA Member #: _____ Contact: _____
Address: _____
Phone: _____ Fax: _____ Email: _____

Method of Payment: ___ Cash ___ Check ___ MC ___ Visa ___ Am Ex ___ Discover
Credit Card Number: _____ Expires: _____
Card Holder Name: _____
Amount Paid: \$ _____ Signature: _____

All Meeting room fees must be received by May 30, 2015 or meeting space will be released.

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